

	South African Schools Cycling		Doc No. SASC/SEH/POL/0003
	DOCUMENTATION Protection of Personal Information Policy		Rev No. 00
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1. Objective

The objective of this document is to ensure that the personal information of any participant in South African School Cycling (SASC) events will be protected.

2. Statutory requirements

- Protection of Personal Information Act no 4 of 2013: Section 15 other persons, Section 34 children

3. Vision

It is the vision of SASC that no personal information of children and other persons will be sold, swapped or given to third parties unless permission to do so was obtained from the people involved.

Personal information can be in printed or electronic format and will only be used within the structures of SASC.

Personal information is defined as:

- Name and surname
- Address
- Identification number
- Telephone numbers
- E-mail address
- IP address
- School information
- Parents information

SASC will endeavour to protect and keep personal information safe.